



# Marlowe Manor News

www.MarloweManor.com



## BOARD MEMBER NEEDED!!

We are in need of a Vice-President for Pool Management. This person is primarily responsible for overseeing the pool employees and scheduling of these employees throughout the summer. The Pool VP gets a free pool membership and their POA fees waived. We are looking to distribute some of the other pool responsibilities among a committee. These include:

- Pool party coordination
- Pool/chemical maintenance (purchasing supplies and checking pool weekly)
- Purchasing concessions

Anyone volunteering to be part of this committee would be eligible for a discounted pool rate.

We are also looking for lifeguards for summer 2013 so please spread the word and have anyone interested contact the board!

Please consider volunteering—we need your help to make the pool a success for summer 2013!!!!

December 2012

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## SEASON'S GREETINGS

It's approaching the end of another year! For our longtime residents, we hope you have had another wonderful year in Marlowe Manor. For our new neighbors, we're glad you're here, and we hope you are enjoying your new home and neighborhood.

The board has been busy working to make your neighborhood a beautiful and safe place to live. As residents, however, we need your help. Staying active and aware is the best way to maintain a wonderful neighborhood and retain and grow property values. On that note, we would like to say a special thank you to all the residents that helped with the pool and the park this year!

**Marlowe Manor Property Owner's Associate**  
2000 Shumate Drive  
Little Rock, AR 72212

Email:  
[mmpoalr@googlegroups.com](mailto:mmpoalr@googlegroups.com)

Website:  
[www.marlowemanor.com](http://www.marlowemanor.com)

### *MMPOA Board of Directors*

**President**

Keith Jones  
4 Eleanor Court  
343-6304

**Park Vice President**

David Coyle

**Treasurer**

Michelle Dujardin  
3 Coleen Ct.  
954-7188

**Secretary**

Nancy Callahan

**Pool Vice President**

Open Position

12 Coleen Ct.

312-0940

# 2013 POA Annual Meeting

*Day: Monday  
Date: January 14th  
Time: 7:30pm  
Location: Terry Library  
off Napa Valley & Hinson,  
Little Rock*

Do you wonder what your POA Dues are used for? Have you ever met the Board of Directors? Are you new to the neighborhood or have lived here for years but want to get involved? If so, mark your calendars with the above date, time, and location.

As prescribed in Article II, Section 3 in the By-Laws of the Marlowe Manor Property Owner's Association:

“ The annual meeting of members for the election of Officers and the transaction of other business shall be held on the second Thursday of January in each year. If this date shall fall upon a legal holiday, the meeting shall be held on the next succeeding business day. At each annual meeting, only Owner Members in good standing shall be entitled to vote, and they shall plurality vote, by ballot, elect the Officers which shall by definition constitute the Board of Directors, and they may transact such other business as shall be stated in the notice of the meeting.”

In order to conduct the election of officers, there must be a quorum of 11% of the Owner Members (Article II, section 5). Who are Owner Members? According to Article II, Section 1 of the By-Laws, “Membership shall continue in good standing so long as the appropriate annual assessment is paid for the then current fiscal year, and so long as an Owner Member is the owner of a lot in the Marlowe Manor Subdivision.” Based on the current number of homes in good standing, a quorum would be reached with 25 Owner Members in attendance. Each officer of the Board of Directors will present a report regarding their area of responsibility and answer any questions posed by the residents present. The floor will then be open for the discussion of and concerns or suggestions by the residents.

Please see the Proxy Statement included in this mailing for a list of current officers seeking re-election and open positions.



## 2013 POA & Pool Calendar of Events

Monday,  
January 14<sup>th</sup>, 7:30 pm  
*POA Annual Meeting*

Saturday,  
May 4<sup>th</sup>  
*Early-bird Membership Due*

Saturday,  
May 25<sup>th</sup>  
*Opening Day*

Monday,  
May 26<sup>th</sup>  
*Memorial Day Pool Party\*\**

Saturday,  
March 30<sup>th</sup>, 3:00pm  
*Easter Egg Hunt*

Saturday,  
April 13<sup>th</sup>  
*Park Work Day*

Saturday,  
May 4<sup>th</sup>  
*Neighborhood Garage Sale & Dumpster*

Saturday,  
June 1<sup>st</sup>  
*2010 POA Dues Deadline*

Thursday,  
July 4<sup>th</sup>  
*Independence Day Pool Party\*\**

Monday,  
September 2<sup>nd</sup>  
*Labor Day Pool Party\*\**

Tuesday,  
Sept 3<sup>rd</sup>  
*Closing Day*

Thursday,  
October 31<sup>st</sup>  
*Trick-or-Treating*

*\*\* All Owner Members are invited to attend the holiday pool parties. Free hot dogs and chips are provided.*

Marlowe Manor Property Owners' Association  
2000 Shumate Drive, Little Rock, AR 72212

**PROXY STATEMENT**

I, \_\_\_\_\_, a MMPOA resident in good standing, residing at  
(Print name)

\_\_\_\_\_. I hereby designate \_\_\_\_\_  
(Street address) (Print proxy name)

to vote on behalf at the 2013 P.O.A. Annual meeting.

\_\_\_\_\_  
(Signature) (Date)

**SLATE OF OFFICERS**

President:

\_\_\_ Keith Jones  
\_\_\_\_\_  
(Write in)

1<sup>st</sup> Vice-President (Pool):

\_\_\_\_\_  
(Write in)  
\_\_\_\_\_  
(Write in)

2<sup>nd</sup> Vice President (Park):

\_\_\_ David Coyle  
\_\_\_\_\_  
(Write in)

Secretary:

\_\_\_ Nancy Callahan  
\_\_\_\_\_  
(Write in)

Treasurer:

\_\_\_ Michelle Dujardin  
\_\_\_\_\_  
(Write in)

Please mail this proxy to the above P.O. Box,  
bring it to the Annual Meeting, or deliver to  
any current MMPOA Board member before the  
Annual Meeting on Monday, January 14, 2013.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

\* EMAIL ADDRESS \_\_\_\_\_

\* The MMPOA Newsletter and other neighborhood notifications and correspondence are sent via e-mail throughout the year. Please provide your email address so you can stay informed.