



**Marlowe Manor Property Owner's Association
Board Meeting Minutes
Thursday, February 9, 2017, 7:30pm – 9:00am**

Attendees: Rhonna Wade, Steve Gimbert, Keith Jones, & David Coyle

Not in Attendance: Greg Jones

Next meeting: Thursday, March 2, 2017: 6:30pm – 7:30pm

Meeting Notes:

Motion made to approved Meeting Minutes from Annual POA Meeting: Rhonna

Second: Keith

Passed unanimously

Block Captain Report

- Rhonna has been working with them to start some face-to-face contact with new residents

Treasurer Report

- POA - \$16,028.30
- Pool - \$5,383.02
- PRAF - \$4,464.92
 - all pool renovation bills have been paid
 - 1 sale from last month (Courtney Miller – 13109 Morrison Road)
- 2017 Budget Discussion
 - Add \$500 into the Other category for wreath/garland for each sign (\$250 x 2)
 - Add \$100 for welcome packages to Office Supply
 - Add in the POA Events budget for the Halloween on Coleen celebration – bump to \$3000 total
 - Motion to approve 2017 budget: Keith
 - Second: David
 - Pass unanimously

Pool Report

- Inquiry made by swim team about insurance
 - We confirmed that we have adequate coverage for our practices and our meets
 - Motion made that if there is not a formal league with insurance that we request a statement of insurance by the hosting pool for away meets: Steve
 - Second: Keith
 - Pass unanimously
- Will need to discuss with Greg any needed estimates on major expenses (put in \$1000 as a placeholder)

Park Report

- Will reserve dumpsters for weekend of May 6th

Secretary Report

- Need to update calendar and website with the below dates:



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- Annual POA Meeting: Tuesday, January 10th @ 6:30pm
- Easter Egg Hunt: Saturday, April 15th
- April 8th Park / Pool Clean-up
- Neighborhood Garage Sale and Dumpster weekend of May 6th
- Pool Tag Pick-up: Friday, May 26th
- Memorial Day Neighborhood Pool Party: Monday, May 29th
- POA Due Deadline: Thursday, June 1st
- Independence Day Neighborhood Pool Party: Tuesday, July 4th
- Labor Day Neighborhood Pool Party: Monday, September 4th

New business

- Continue discussion around developing a Welcome Package for new residents
 - Folder with information about the neighborhood
 - Cover letter explaining
 - POA Dues & Pool Membership
 - Copy of the Bill of Assurance & By-Laws
 - Directory
 - Website, FB, Google Groups
 - Confirm phone, address, names, own/rent
 - Gift Card / Discount certificates
 - Help to capture information and welcome new neighbors
- Discussion around letter from Kenneth Sturba 1515 Ellen Court
 - Motion made that we table the letter due to fact that POA does not have enforcement power in by-laws or BOA: Steve
 - Second: Keith
 - Pass unanimously
- Motion to accept POA Meeting dates: Steve
- Second: David
- Pass unanimously

Motion to adjourn



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Action Items:	Person Responsible
Send out a final version of budget for Board reference	Steve Gimbert
Get estimate for gazebo roof, bridge repair (Ricky Pugh), & slide	David Coyle

Board of Directors:

- President: Rhonna Wade
- Vice President of Pool: Greg Jones
- Vice President of Park: David Coyle
- Treasurer: Steve Gimbert
- Secretary: Keith Jones
- Head Block Captain: Alan Jones



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January 30, 2017

To:

Jame Pierce and John Burns
1519 Ellen Ct

Melana and Kenneth Mayes (or current resident)
1416 Elizabeth Ct.

Terry and Shelia Hardin (or current resident)
1508 Jennifer Dr.

CC:

Steve Gimbert , Marlowe Manor POA
39 Morrison Ct.
Little Rock, AR 72212

This letter serves as formal notification of an ongoing issue with your dogs. The constant level of barking exhibited by your dog(s) must be addressed.

You are violating Little Rock city ordinance: (Ord. No. 18,959, § 5, 10-7-03)

"It shall be unlawful for any person to keep on his premises, or under his control, any dog which by loud and frequent barking and howling shall disturb the reasonable peace and quiet of any person."

You are also in violation of Marlowe Manor POA By-Laws regarding barking dogs and excessive noise.

Unsupervised dog(s) left outside cannot be allowed to disturb the peace and quiet of the neighborhood. This is affecting the quality of life in our neighborhood and impacts property values.

I am recording evidence of your dog(s) behavior for use in future actions if necessary.

Your cooperation in this matter would be appreciated.

Kenneth Sterba
1515 Ellen Ct.



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From: Marlowe Manor President <mmpoalr@gmail.com>
Sent: Wednesday, February 1, 2017 8:18 PM
To: Stephen Gimbert
Subject: Board meeting

Hi Stephen,

I would like to have the board meeting for MMPOA on the following dates.
Please let me know if these dates work for you and I will send a calendar rem
Thanks,

February 9th, 2017
March 2nd, 2017
April 13th, 2017
May 4th, 2017
June 1st, 2017
July 6th, 2017
August 3rd, 2017
September 7th, 2017
October 5th, 2017
November 2nd, 2017
December 7th, 2017

A handwritten signature in black ink, which appears to be "ENTERED", is written over a horizontal line. A large, hand-drawn arrow points from the signature towards the list of dates on the left.