Marlowe Manor Property Owner's Association
Board Meeting Minutes
Thursday, July 2nd, 2026
Location: Zoom (Virtual)

Board Members in Attendance:
Monica Williams (President), Scott Smith (Treasurer), and Justin Jones (Secretary), Kathleen Beattie & Bill Beattie (Park)
Board Members not in Attendance: JR & Pauletta Andrews (Park)
Others Attending: Scott Copeland
Next Meeting: October 1st 2026

Call Meeting to order

- Monica called the meeting to order at 7:04pm.

Action Items (voted items only): No action item taken, this meeting was discussion only.

Discussion:

REPORTS:

President

- 4th of July party this Saturday. Thanks to Bill for manning the grill. Thanks to Scott Copeland for the DJ and helping with the games.
    - Diving for poker chips
    - Watermelon Game
    - Big Splash Contest off the diving board
    - Get the life guard wet
- Food Trucks have all asked to come back and have confirmed the one for next week already.

1st Vice President/Park

- New Lawncare company has been hired. $100 per mow. Will also look at shrubs and mulching.

2nd Vice President/Pool

- 165 paid members. 20% increase over 2025
- Of the 165, 72 are Marlowe Manor residents (last year was 53)
- Of the 165, 39 are new members
- Of the 39 new members, 10 are from Marlowe Manor

- New chairs/tables have been a hit. Do we need more?
- What seating do we need beside the baby pool
- New umbrella bases more securely hold the umbrellas in high wind

- Zach Reed, Justin Jones, Curtis Yung, and Scott Smith have been tag-teaming the pool chemicals needs this summer. Thanks for your help.
- Lifeguards have been great, ongoing training
- 8 parties have been booked and paid for. 3 more awaiting payment
- Pump room leaks have been minimized, still some repairs to do in the offseason
- The Swim Team has been a success. 62 kids joined. A total of 3 swim meets with the last 2 swim meets at our pool. Great job to the volunteers that helped put it on. All City Meet has been scheduled for July 18th and everything is coming together.
- Discussion on getting a security key fob system for entry into the pool for next season

Treasurer

- Bank Account Balances:
  - POA - [Discussed during meeting]
  - PRAF - [Discussed during meeting]
  - POOL - [Discussed during meeting]
  - SWIM TEAM - [Discussed during meeting]
- Budgets listed below
- Only 4 homes have sold in the neighborhood this year
- We have relied upon volunteerism to keep the grounds mowed, up until mid-June.
- General Liability insurance is due July 28th. Was $5,568 last year. Awaiting renewal info for 2026

DISCUSSION ITEMS: N/A

NEXT MEETING: Thursday, October 1 2026

POA-2026	January	February	March	April	May	June	First Half
Income:							
Dues	$280	$17,214	$10,325	$3,630	$1,176	$640	$33,265
Transfer to PRAF	$56	$3,443	$2,065	$726	$235	$128	$6,653
Total Revenue	$224	$13,771	$8,260	$2,904	$941	$512	$26,612
Expenses:							
Landscaping	$ -		$ 350	$ 742	$ -	$ 200	
UBS (97 winter avg)	$ 97	$ 97	$ 97	$ 97	$ 97	$ 97	
Entergy ($118 winter avg)	$ 118	$ 118	$ 118	$ 118	$ 118	$ 118	
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	
General Park Expenses	0	$ -	$ -	0	0	$ -	
Office Supplies/Postage	$ 250	$ -	$ -	$ -	$ 156	$ 8	
POA Events	$ 68	$ -	$ -	$ 36	$ -	$ 350	
Web Page Services	$ -	$ -	$ -	$ -	$ 203	$ -	
Bank Charges	0	$ 67	$ -	$ -	$ -	$ -	
Attorney Charges	$ 308	$ -	$ 60	$ -	$ -	$ -	
AT&T	$ 118	$ 118	$ 118	$ 118	$ 118	$ 118	
Quickbooks	$ 99	$ 99	$ 99	$ 99	$ 99	$ 115	
Total Cost	$1,058	$499	$842	$1,210	$791	$1,006	$5,406

Pool-2026	January	February	March	April	May	June	First Half
Income:							
Memberships	$ -	$ -	$ -	$ 7,050	$ 26,950	$ 8,500	$ 42,500
Concessions Sales					$ 1,090	$ 2,394	$ 3,484
Guest Fee					$ 105	$ 245	$ 350
Member Parties					$ 600	$ 600	$ 1,200
POA Parties					$ 500	$ -	$ 500
Total Income:	**$ -**	**$ -**	**$ -**	**$ 7,050**	**$ 29,245**	**$ 11,739**	**$ 48,034**
Expenses:							
Concession Cost	$ -	$ -	$ -	$ -	$ 561	$ 1,166	$ 1,727
UBS (Water)	$ -	$ -	$ -	$ -	$ 118	$ 236	$ 354
Entergy	$ -	$ -	$ -	$ -	$ 29	$ 329	$ 358
Insurance	$ -	$ -	$ -	$ -	$ 418	$ -	$ 418
Chemicals/PV POOLS	$ -	$ -	$ -	$ -	$ 101	$ 2,694	$ 2,795
Pool Equipment	$ -	$ -	$ -	$ -	$ -	$ 661	$ 661
Labor, Tax, Seasonal	$ -	$ -	$ -	$ -	$ -	$ 1,092	$ 1,092
Government Fees	$ -	$ -	$ -	$ 180	$ -	$ -	$ 180
Bank	$ -	$ -	$ -	$ -	$ -	$ 8	$ 8
Umbrellas, Chairs, Other	$ -	$ -	$ 175	$ 289	$ 542	$ 302	$ 1,308
Pool Management Payment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Salaries	$ -	$ -	$ -	$ -	$ -	$ 6,742	$ 6,742
Pantry Items, Non-Food	$ -	$ -	$ -	$ -	$ 112		$ 112
Referral Payments	$ -	$ -	$ -	$ -	$ -	$ 250	$ 250
Total Cost	**$ -**	**$ -**	**$ 175**	**$ 469**	**$ 1,882**	**$ 13,480**	**$ 16,006**